

CONCORD TOWNSHIP BOARD OF TRUSTEES

June 12, 2019

Page 1

Call to Order

The Concord Township Board of Trustees met in regular session on June 12, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the May 8, 2019 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-absain/absent.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the May 22, 2019 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the May 23, 2019 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the June 4, 2019 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

An update was provided on the Concord Road Community Path and History Trail project. The bid was awarded and contract signed at the previous meeting, but there is not a construction schedule yet. The Tartan Fields HOA committee would still like to provide input on the project. It was noted there is also a broken/caved in portion of the existing path near Eli Pinney school that needs repair and replacement. The Trustees plan to have the road department prep that area for repair so the contractor can fix while on site. This would be a separate side project at the same location.

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,166,904.97
Special Revenue Funds:	\$2,711,473.01
Total All Funds:	\$8,878,377.98

Therefore, *Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1915-1923, 14872-14927, all totaling \$125,315.90. Vote: Haney-yes, Garrett-yes, Johnson-yes.* Purchase order #90197 for the fire department was placed on hold.

Mr. Johnson moved and Mr. Garrett seconded to approve and appoint Trustee Haney to sign the Ohio Heating repair estimate for the township building air conditioner on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

Zoning Inspector Ric Irvine reported the following:

- Permits for June include three houses and a few accessory buildings . Permits total year-to-date is nearly the 2018 total.
- A complaint was received about a non-permitted structure being built behind the house at 4956 Highlands Drive.
- Notices have been sent to the rental property at 6316 Logan Road. The property owners live on Cook Road, but the rental property is unoccupied and unmaintained. Trustee Garrett requested a copy of the nuisance letters being sent. Mr. Irvine will discuss the process with Assistant Prosecutor Penkal.

CONCORD TOWNSHIP BOARD OF TRUSTEES

June 12, 2019

Page 2

- A response was received from the 42 Storage violation notice, and answers were acceptable. The property is zoned only for indoor storage, not outdoor. Many pallets are stacked up on and around the property, along with outdoor skid racks. After much discussion, Trustee Garrett asked to table discussion and action for further review of the development plan.
- The Board of Zoning Appeals heard a variance, not an appeal, at their last meeting from Schottenstein. The developer requested their "York" units on slabs be permitted to have air conditioner units on the side of the lot instead of in the back. This would affect 10 out of 57 units in the "Cottages at Hyatts" subdivision. Variance was granted by the BZA.
- A notice was sent May 31, 2019 to 9536 Dublin Road for an inoperable Jeep. Delivery confirmation was received June 10. Discussion held on sending notices to not only the property owner, but also property/resident addresses, since many are rentals.
- Mr. Garrett asked about sending notice again to the California owner of the overgrown property at 6400 Dublin Road.

Road Department

Road Superintendent Joe Holloway reported the following:

- An auction was held at ODOT, but the township was not interested in anything.
- The ditch mower is finally fixed and will be delivered soon.
- The Edgewood Drive culvert pipe needs replaced and about 15 feet of concrete, but will wait until the paving company is there.
- The Clark-Shaw Road work has been delayed by the County due to weather.
- Landscaping around the new fitness area will be coordinated between Trustee Haney and Mr. Holloway. Trustee Garrett is researching concrete coatings.
- Road berming will continue next week, weather permitting, along east/west roads first, and Cook and Merchant Roads.
- Tile along Bunty Station Road was jettied by Flowline, but was stuck by tree roots and a 1" line going through the clay tile. Several options were discussed but damage and/or removal of trees along with large expense would occur. Further action will be on hold to determine if the existing tile cleaning helps with ditch water flow.
- The homeowner at 6300 Irish Hills Drive is building a pole barn and wants to fill in the ditch. They will present drawings to the County first, then township.
- The new grass at the cemetery expansion is growing well. Prairie seeding is next, along with purchase and placement of lot markers. New survey maps need reviewed. *Mr. Johnson moved and Mr. Garrett seconded to approve up to \$2,000 for the purchase of cemetery markers, out of general fund. Vote: Haney-yes, Garrett-yes, Johnson-yes.*
- Instructions are missing on the original workout equipment around the park path. Jill Davis will check the park file for instructions.

Old Business

None.

New Business

Trustee Haney discussed a ODNR NatureWorks grant that could provide \$10,000.00 for prairie seeding, trails, benches, bird boxes, etc. for the park area east of the township building. After discussion, *Mr. Haney moved and Mr. Johnson seconded to adopt Resolution #061219-1 to (a) file an application for the ODNR NatureWorks grant program, and to (b) authorize township grant writer, Allen Freeman, to execute and file the application on behalf of the township, and to (c) obligate the funds required to complete the project and become eligible for reimbursement under the NatureWorks grant program (resolution attached). Vote: Haney-yes, Garrett-abstain, Johnson-yes.*

The Trustees received an email from Delaware County Economic Development Administrator, Rob Platte, about township planning. No discussion until information reviewed by Assistant Prosecutor Eric Penkal.

CONCORD TOWNSHIP BOARD OF TRUSTEES

June 12, 2019

Page 3

Fire Department

Fire Chief Todd Cooper reported the following:

- The Fire Department Open House and Fall Festival has been scheduled for October 12, 2019 from 4-7 p.m.
- Notice of resignation was received from part-time firefighter Josh Hall. *Mr. Johnson moved and Mr. Garrett seconded to accept the resignation of Joshua Hall. Vote: Haney-yes, Garrett-yes, Johnson-yes.*
- Chief Cooper has received about 30 applications for fire department employment. Two more resignations will be presented at the next meeting to clean up the list of active employees.

Fiscal Officer / Correspondence

It was made a matter of record that Oller Cemetery Lot#235, Grave #2 was sold; deed was signed.

Mr. Garrett moved and Mr. Haney seconded to approve the transfer of Lot #232, Graves 1-2 to Lot #200 Willis section, Graves 1-2 (Mr. & Mrs. Zarins, deed holders), due to the driveway placement for the cemetery expansion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

Jason Haney

Concord Township Board of Trustee Meeting

June 12, 2019



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

New Business

Fire Chief

Fiscal Officer

Adjourn

PENDING WARRANT REPORT
Concord Township [2019]

Date: 06/12/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1915	5155.01	V 1915	CBIZ PAYROLL	HRA CLAIM REIMB THRU 5/24/19
1916	5719.66	V 1916	CBIZ PAYROLL	HRA CLAIM REIMB THRU 5/31/19
1917	214.34	V 1917	HR BUTLER, LLC	PAYROLL PROCESSING FEE 6/7/19
1918	3499.56	V 1918	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 6/7/19
1919	54641.20	V 1919	HR BUTLER, LLC	PAYROLL SALARIES 6/7/19
1920	15265.26	V 1920	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 6/7/19
1921	90.31	V 1921	HR BUTLER, LLC	PAYROLL PROCESSING FEE 6/11/19 G.H.
1922	7065.99	V 1922	HR BUTLER, LLC	HRA CLAIM REIMB THRU 6/7/19
1923	7119.05	V 1923	CBIZ PAYROLL	ADMIN PHONE BILLS
14872	170.39	VW14872	VALTECH COMMUNICATIONS	FIRE DEPT GAS UTILITY
14873	233.06	VW14873	COLUMBIA GAS	FIRE DEPT PUMP OIL FILTER
14874	8.95	VW14874	VOSS BROTHERS SALES	FIRE DEPT O2 GAS CYLINDERS
14875	113.25	VW14875	O.E. MEYER CO.	ADMIN AUDIT FEE BALANCE THRU 5/25/19
14876	840.50	VW14876	AUDITOR OF STATE OF OHIO	ROAD DEPT GAS CYLINDER RENTAL
14877	157.50	VW14877	MATHESON TRI-GAS INC.	FIRE DEPT ELECTRIC UTILITY
14878	1020.46	VW14878	OHIO EDISON	FIRE/ROAD CELL PHONES
14879	304.71	VW14879	VERIZON WIRELESS	FIRE/ADMIN INTERNET SVC
14880	204.05	VW14880	TIME WARNER CABLE	ADMIN SAFE DEPOSIT BOX FEE
14881	48.15	VW14881	PNC BANK	PERSONNEL LEGAL COUNSEL/WORK. COMP.
14882	750.00	VW14882	THOMAS & COMPANY, LPA	ADMIN COMPUTER SETUP FEES
14883	312.50	VW14883	DATA RESOLUTIONS INC	ADMIN COPIER USAGE FEES 5/21-6/20
14884	50.64	VW14884	GORDON FLESCH CO., INC.	ZONING CELL PHONE REIMB JUN19
14885	40.00	VW14885	RIC IRVINE, ZONING INSPECTOR	FIRE DEPT EMS SUPPLIES
14886	1690.32	VW14886	BOUND TREE MEDICAL, LLC	FIRE DEPT JANITORIAL SUPPLY
14887	104.64	VW14887	CLASSIC SOLUTIONS INC.	ADMIN ALARM PHONE LINE
14888	63.77	VW14888	FRONTIER	ROAD DEPT CHIPPER (TREES/STORM)
14889	287.50	VW14889	FRANKLIN EQUIPMENT LLC	HRA MONTHLY FEE JUN
14890	120.00	VW14890	CBIZ PAYROLL	ROAD DEPT LABOR 5/6-5/16 64 HRS
14891	1411.84	VW14891	EXPRESS SERVICES INC	PARK/CEMETERY SUPPLIES
14892	288.88	VW14892	OHIGRO, INC	FIRE/ROAD SHOP SUPPLIES
14893	103.24	VW14893	THE HARDWARE EXCHANGE	FIRE/ROAD REPAIR PARTS
14894	96.10	VW14894	WASHINGTONS HARDWARE AND AUTO PARTS	CEM Y/PARK/ROAD SUPPLIES
14895	459.91	VW14895	LOWE'S COMPANIES, INC	TWP/PARK SUPPLIES
14896	63.60	VW14896	WALMART COMMUNITY	ROAD DEPT MOWER TIRE REPAIR
14897	113.00	VW14897	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT LEFT REAR BRAKE REPAIR
14898	106.00	VW14898	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT HELMET EQUIP & GEAR WASH
14899	338.00	VW14899	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT UNIFORM SHIRT
14900	72.07	VW14900	GALLS, LLC - DBA ROY TAILORS UNIFORMS	CEM Y/PARK HEDGETRIMMERS
14901	587.75	VW14901	JOHN DEERE FINANCIAL	ROAD DEPT LABOR 5/20-5/23
14902	705.92	VW14902	EXPRESS SERVICES INC	LEGAL ADVERTISING
14903	111.50	VW14903	AIM MEDIA MIDWEST	PARK SUPPLY
14904	76.75	VW14904	KLEEM, INC.	FIRE DEPT PHONE BILL
14905	309.98	VW14905	FRONTIER	ROAD DEPT GRIFFITH LN MATERIAL
14906	216.13	VW14906	SHELLY MATERIALS, INC	FIRE DEPT REPAIR LIGHT Q341
14907	47.86	VW14907	TAYLOR TRUCK PARTS	FIRE DEPT GAS CYLINDERS
14908	10.00	VW14908	O.E. MEYER CO.	FIRE DEPT P/T BOOT REIMB
14909	100.00	VW14909	MIK CONSTRUCTION SUPPLY INC	FIRE DEPT TOOL WOOD CUT BLADE
14910	419.99	VW14910	SHELLY MATERIALS, INC	PARK MATERIAL & CLARK SHAW DUMP FEE
14911	139.34	VW14911	EXPRESS SERVICES, INC	ROAD DEPT LABOR 5/28-5/31 32HRS
14912	705.92	VW14912	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED
14913	650.00	VW14913	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT SCBA TESTING & COMPRESSOR CALL
14914	1250.00	VW14914	GINGWAY PRODUCTS INC.	ROAD DEPT REPAIRS GEN TANK & SIDERAILS
14915	655.69	VW14915		

PENDING WARRANT REPORT
Concord Township [2019]

Date: 06/12/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
14916	1239.51	VW14916	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT CLARK-SHAW CULVERT TILE MATERL
14917	202.00	VW14917	OHIO VALLEY INTEGRATION SVCS, INC.	ALARM SYSTEM PHONE LINE SVC
14918	184.50	VW14918	SILCO FIRE & SECURITY	FIRE DEPT PIV SWITCH REPAIR
14919	243.36	VW14919	DEL-CO WATER CO INC	TWP WATER UTILITIES
14920	44.29	VW14920	LOEB ELECTRIC	FIRE DEPT ELEC HBLT REPAIR
14921	872.78	VW14921	R.L. PARSONS & SON	ROAD DEPT DITCH MOWER & KIT
14922	3300.00	VW14922	PATRIDGE SURVEYORS & ENGINEERS LLC	OLLER CEM Y PHASE 1 KELLER LAYOUT
14923	265.12	VW14923	MILLER'S TEXTILE SERVICES	FIRE DEPT MAT SVC
14924	720.00	VW14924	FLOWLINE LLC	ROAD DEPT TILE JET BUNTY STA RD
14925	1921.25	VW14925	BUCKEYE READY-MIX, LLC	ROAD DEPT CLARK-SHAW CONCRETE MATERIAL
14926	26.74	VW14926	ANGIE ELLERBROCK	PARK & POSTAGE SUPPLY
14927	1940.11	VW14927	OHIO HEATING	FIRE & ADMIN A/C REPAIRS
=====				
125315.90				

Total Amount of Pending Warrants

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 06/12/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	721903.85	0.00	0.00	6504480.75	337575.78	0.00	0.00	6166904.97
02 -MOTOR VEHICLE LICENSE TAX	23860.43	7367.87	0.00	0.00	31228.30	8821.97	0.00	0.00	26357.23
03 -GASOLINE TAX	77045.92	45065.07	0.00	0.00	122110.99	8821.97	0.00	0.00	18375.21
05 -CEMETERY	13465.43	5541.20	0.00	0.00	19006.63	4831.74	0.00	0.00	92738.99
10 -FIRE DISTRICT	570080.11	1576707.65	0.00	0.00	2146787.76	1219557.01	0.00	0.00	92738.99
11 -ROAD DISTRICT	1437565.48	233068.22	0.00	0.00	1670633.70	73008.69	0.00	0.00	159762.01
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	68063.00	0.00	0.00	68063.00	0.00	0.00	0.00	68063.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPFG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.00	0.00	0.00	0.00	35327.00	0.00	0.00	0.00	39476.92
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	7939921.92	14543.33	0.00	0.00	7954465.25	10394.28	0.00	0.00	8878377.98
TOTAL ALL FUNDS		2672260.41	0.00	0.00	10612182.33	1733804.35	0.00	0.00	

RESOLUTION No. 06/2/19-1

Delaware County, Ohio

Be It Resolved by the Township Trustees of Concord Township,

that

It was moved by Mr. Haney and seconded by Mr. Johnson to adopt the following Resolution:

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio Nature Works grant program, and

WHEREAS, Concord Township desires financial assistance under the Nature Works Grant Program;

NOW, THEREFORE, be it resolved by the Concord Township Board of Trustees:

That Concord Township approves filing this application for financial assistance.

That Allen Freeman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

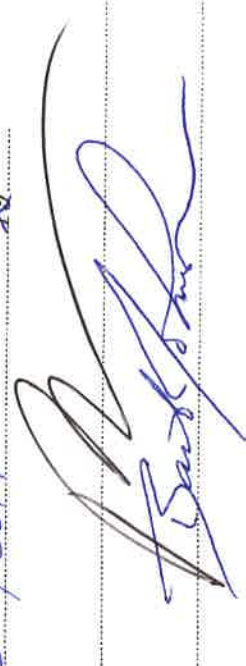
That Concord Township does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Nature Works Grant Program.

REQUIRED CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the Resolution adopted by the Concord Township Board of Trustees on the 12th day of June 2019, and that I am a duly authorized to execute this certificate.

Joe M. Davis Fiscal Officer
(original signature) (title)

Adopted the 12th day of June, 2019

Attest: Joe M. Davis Township Clerk.


Township Trustees